



Rudolf Steiner College
A Center for Transformative Education
OFFICE OF THE ASSOCIATE ACADEMIC DEAN
William Bento, Ph.D.

RSC Library Matters:

Meredith Johanson, MLS, is our official librarian of record. She is presently available at the library on Wednesdays from 3 – 6 pm. All students may contact her for assistance by emailing her: library@steinercollege.edu. She checks this email every day, sometimes twice per day.

Meredith gave all students on campus an orientation to the library and its services on September 8, 2009.

Meredith taught all students (14 students) in the Master's Degree program's Literature Review course on September 24, 2009 for 2 hours. William Bento, Ph.D., primary instructor was present. She oriented all students to navigating the EBSCO database services, setting up files, and utilizing advanced "Boolean" searches for doing research. She also oriented students to utilizing the on-site library resources.

Since September 2009, Meredith has set up our databases with EBSCOhost acquired new books, catalogued and shelved all required books listed on the '09 –'10 syllabi, reorganized all journals to make it easier for use by faculty and staff, filled journal issues where there gaps in issues, ordered a book return unit, updated Filemaker Pro software from version 6 to version 9, and sent out notices for overdue books which had not been monitored for some time.

William and Meredith will review of all Library policies on Wednesday (11/10/09), and write drafts of policies as needed.

The Library has posted hours: M – F is 4 -9 pm, Saturday is 10am – 2 pm, & Sunday is closed.

The Computer Lab is open M – F from 9 am – 9 pm for students only.

The Computer Lab now has new computers & printers.

The Library has a pay-as-you-go computer for student use and a scanner available for students use.

The Library is set up with wireless service for internet.

Library Holdings: 39,936 books in library. Library notebooks designate books both by author in alphabetical order and by Dewey Decimal System.

